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**Job Title:**Information Technology Management (Information Security)

**Department:**Department of the Air Force

**Agency:**U.S. Air Force - Agency Wide

**Job Announcement Number:**AFPCGWOTDH-954149-2210

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| --- | --- |
| **SALARY RANGE:** | $47,448.00 to $106,369.00 / Per Year |
| **OPEN PERIOD:** | Tuesday, October 01, 2013 to Monday, March 31, 2014 |
| **SERIES & GRADE:** | GS-2210-09/15 |
| **POSITION INFORMATION:** | Full Time - Multiple Appointment Types |
| **PROMOTION POTENTIAL:**  15 | |
| **DUTY LOCATIONS:** | Few vacancies in the following location(s): Gunter AFB, AL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300) Maxwell AFB, AL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300) Edwards AFB, CA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300) El Segundo, CA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300) Palmdale, CA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300) [More Locations](https://www.usajobs.gov/GetJob/ViewDetails/MoreLocations)  (36) |
| **WHO MAY APPLY:** | United States Citizens |
| **SUPERVISORY STATUS:** | No |

**JOB SUMMARY:**

The mission of the United States Air Force is to *fly, fight* and *win*…in air, space and cyberspace.

To achieve that mission, the Air Force has a vision of Global Vigilance, Reach and Power. That vision orbits around three core competencies: Developing Airmen, Technology-to-Warfighting and Integrating Operations. Core competencies and distinctive capabilities are based on a shared commitment to three core values -- *integrity first, service before self, and excellence in all we do.*

**This is a Direct Hire Public Notice**; under this recruitment procedure, each location/ installation, identified in this Public Notice will accept applications and make selections for vacancies as they occur. There may or may not be actual/projected vacancies at the time you submit your application. **Please read this Public Notice in its entirety prior to submitting your application for consideration.**

These positions are being filled under **Governmentwide Direct Hiring Authority**, The Office of Personnel Management (OPM) has given the Air Force authority to fill vacancies base on critical hiring needs; positions are located Air Force-Wide. Positions may be filled as permanent, temporary or term with a full-time or part-time work schedule. Pay will vary by geographic location.

**RELOCATION AUTHORIZED**

* No

**KEY REQUIREMENTS**

* U.S. Citizenship is required
* Must be registered for Selective Service, see Legal & Regulatory Guidance
* Travel and relocation expenses will/will not/may be paid
* A security clearance may be required
* Recruitment incentives may be authorized
* Total salary varies depending on location of position

**DUTIES:**

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* ·    Work involves ensuring the confidentiality, integrity, and availability of systems, networks, and data through the planning, analysis, development, implementation, maintenance, and enhancement of information systems security programs, policies, procedures, and tools

·    Utilizes knowledge of information technology principles, methods, and security regulations and policies to administer various information security programs

·    Promotes awareness of security issues among management and ensures sound security principles are implemented to ensure protection of information transmitted to the organization, among organizations, and from the organization to the local or wide area networks, the World Wide Web, or other communication nodes

·    Conducts risk assessments to identify possible security violations. Controls and protects all cryptographic material and administers applicable access programs.

**ADDITIONAL INFORMATION:**

This announcement may be used to fill one or more vacancies.

Duties and responsibilities vary and may increase according to grade level.

This public notice may be used to fill target grades (e.g. GS-09 Target GS-12).

**If selected for a position identified as Acquisition Demonstration Project (AcqDemo) pay may be negotiated in accordance with guidance and governing regulations.**

**QUALIFICATIONS REQUIRED:**

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**QUALIFICATION REQUIREMENTS:**

**For GS-9:** A master's or equivalent graduate degree or 2 full years of progressively higher level graduate education leading to such a degree.

**For GS-11:** A Ph.D. or equivalent doctoral degree or 3 full years of progressively higher level graduate education leading to such a degree.

**Education:** All degrees and coursework must be from accredited or pre-accredited institutions. Degree in computer science, engineering, information science, information systems management, mathematics, operations research, statistics, or technology management **or** degree that provided a minimum of 24 semester hours in one or more of the fields identified above and required the development or adaptation of applications, systems or networks.

**OR**

**Experience:** Experience must be IT related; the experience may be demonstrated by paid or unpaid experience and/or completion of specific, intensive training (for example, IT certification), as appropriate

GS-9-15 (or equivalent): For all positions individuals must have IT-related experience demonstrating each of the four competencies listed below. The employing agency is responsible for identifying the specific level of proficiency required for each competency at each grade level based on the requirements of the position being filled. The competencies are

**Attention to Detail,** **Customer Service,** **Oral Communication,** **Problem Solving**.

**In addition to meeting the requirements listed above, applicants must meet the following:**

**For GS-9:** 1 year of specialized experience equivalent to the GS-07 that was demonstrated knowledge of computer requirements and techniques in carrying out project assignments consisting of several related tasks, such as typically is the case in development of minor modifications to parts of a system on the basis of detailed specifications provided. The assignments must have shown completion of the following, or the equivalent: Analysis of the interrelationships of pertinent components of the system; Planning the sequence of actions necessary to accomplish the assignment; and Personal responsibility for at least a segment of the overall project.

**For GS-11:** 1 year of specialized experience equivalent to the GS-09 that demonstrated accomplishment of computer project assignments that required a range of knowledge of computer requirements and techniques.

demonstrated accomplishment of computer project assignments that required a range of knowledge of computer requirements and techniques. For example, assignments would show, on the basis of general design criteria provided, experience in developing modifications to parts of a system that required significant revisions in the logic or techniques used in the original development. Accomplishments, in addition to those noted for the GS-9 level, normally involve the following, or the equivalent: Knowledge of the customary approaches, techniques, and requirements appropriate to an assigned computer applications area or computer specialty area in an organization; Planning the sequence of actions necessary to accomplish the assignment where this entailed coordination with others outside the organizational unit and development of project controls; and Adaptation of guidelines or precedents to the needs of the assignment.

**For GS-12:** 1 year of specialized experience equivalent to the GS-11 level that demonstrated accomplishment of computer project assignments that required a wide range of knowledge of computer requirements and techniques pertinent to the position to be filled. This knowledge is generally demonstrated by assignments where the applicant analyzed a number of alternative approaches in the process of advising management concerning major aspects of ADP system design, such as what system interrelationships must be considered, or what operating mode, system software, and/or equipment configuration is most appropriate for a given project.

**For GS-13:** 1 year of specialized experience equivalent to the GS-12 that demonstrated accomplishment of computer project assignments that required a wide range of knowledge of computer requirements and techniques pertinent to the position to be filled. This knowledge is generally demonstrated by assignments where the applicant analyzed a number of alternative approaches in the process of advising management concerning major aspects of ADP system design, such as what system interrelationships must be considered, or what operating mode, system software, and/or equipment configuration is most appropriate for a given project.

**For GS-14:** 1 year of specialized experience equivalent to the GS-13 that demonstrated accomplishment of computer project assignments that required a wide range of knowledge of computer requirements and techniques pertinent to the position to be filled. This knowledge is generally demonstrated by assignments where the applicant analyzed a number of alternative approaches in the process of advising management concerning major aspects of ADP system design, such as what system interrelationships must be considered, or what operating mode, system software, and/or equipment configuration is most appropriate for a given project.

**For GS-15:** 1 year of specialized experience equivalent to the GS-14 that demonstrated accomplishment of computer project assignments that required a wide range of knowledge of computer requirements and techniques pertinent to the position to be filled. This knowledge is generally demonstrated by assignments where the applicant analyzed a number of alternative approaches in the process of advising management concerning major aspects of ADP system design, such as what system interrelationships must be considered, or what operating mode, system software, and/or equipment configuration is most appropriate for a given project.

To view qualifying educational requirements and/or combination of education and specialized experience click on the following links:

<https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/>

**AND** <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/>

**KNOWLEDGE, SKILLS AND ABILITIES (KSAs): Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:**

• Knowledge of Information Technology security principles, concepts, practices, systems software, database software, and immediate access storage technology to carry out activities leading to security certification or accreditation.

• Ability to assess risk factors and advise on vulnerability to attack from a variety of sources and procedures and methods for protection of systems and applications.

• Knowledge of Local Area Network security requirements and techniques for protecting computer systems from viruses, data tampering, and unauthorized system entry.

• Knowledge of commonly applied telecommunications principles, concepts, and methodologies, operating characteristics and capabilities of systems, media, equipment, and related software systems, processes and procedures

**PART-TIME OR UNPAID EXPERIENCE:** Credit will be given for appropriate unpaid and or part-time work. You must clearly identify the duties and responsibilities in each position held and the total number of hours per week.

You MUST provide transcripts to support your educational claims.  Education must be accredited by an accrediting institution recognized by the U.S. Department of Education.

**FOREIGN EDUCATION:** Education completed in foreign colleges or universities may be used to meet the requirements. You must show proof the education credentials have been deemed to be at least equivalent to that gained in conventional U.S. education program.  It is your responsibility to provide such evidence when applying.

**ADDITIONAL CONDITIONS OF EMPLOYMENT:**

·        Position may be subject to random drug testing.

·        Employee may be required to work other than normal duty hours, which may include evenings, weekends, and/or holidays.

·        Shift work and emergency overtime may be required.

·        Employee must maintain current certifications.

·        Position may require an appropriate security clearance.

**Your latest resume will be used to determine your qualification.**

**HOW YOU WILL BE EVALUATED:**

To determine if you are qualified for this position, your complete application will be reviewed against the qualifications required for the position being filled.

**BENEFITS:**

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**The Department of Defense offers an excellent benefits program**.  In addition to your take-home pay, click [here](https://help.usajobs.gov/index.php/Pay_and_Benefits) for an overview benefits currently offered to Federal employees.

**Direct Deposit**: All federal employees are required to have direct deposit.

**OTHER INFORMATION:**

**Interagency Career Transition Assistance Program (ICTAP):** For information on how to apply as an ICTAP eligible click [here](http://www.opm.gov/rif/employee_guides/career_transition.asp#ictap). To be well-qualified and exercise selection priority for this vacancy, displaced Federal employees must be rated well qualified or above for this position.

**Employed Annuitants (Reemployed Annuitants)**: Applicants in receipt of an annuity based on civilian employment in the Federal Service are subject to the DoD Policy on The Employment of Annuitants.  Click [here](http://www.afciviliancareers.com/sites/default/files/DoD-instruction-1400-25-V300.pdf) for more information.

**Temporary and Term Appointments:**  If you are selected for a temporary or term position, your appointment may be extended to the maximum period allowed by law without further competition.

**Selective Service:** Males born after 12-31-59 must be registered or exempt from Selective Service. For additional information, click [here](http://www.sss.gov/).

**HOW TO APPLY:**

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To apply for this position, you must provide a complete Application Package which includes:

1. Your Résumé  
2. A complete Occupational Questionnaire  
3. Additional Required Documents (see Required Documents section below)

The complete Application Package **must** be submitted by 11:59 PM (EST) on Monday, March 31, 2014

To begin the process, click the **Apply Online** button to create an account or log in to your existing USAJOBS account.  Follow the prompts to complete the occupational questionnaire. Please ensure you click the **Submit My Answers** button at the end of the process.

To fax supporting documents you are unable to upload, click [here](http://staffing.opm.gov/pdf/usascover.pdf) for the required cover page. This Vacancy ID is 954149.  Fax your documents to **1-478-757-3144**.

If you cannot apply online:

1. Click the following link to view and print the questionnaire [View Occupational Questionnaire](https://ApplicationManager.gov/Questionnaire.aspx?ID=4781494&PreviewType=Questionnaire)

2. OPM Form 1203-FX must be provided to show your responses to the occupational questionnaire. The numbering sequence on the OPM Form 1203-FX will not match the Occupational Questionnaire. Section 25 of the Occupational Questionnaire restarts with number one, so when entering your responses please continue regardless of number sequence. This issue has been identified and will be resolved as soon as possible.  Applicants are responsible for ensuring their responses are transferred accurately. Click [here](http://www.opm.gov./forms/pdf_fill/OPM1203fx.pdf) for the OPM Form 1203-FX., and  
3. Fax all required documents to **1-478-757-3144**. Your OPM Form 1203-FX will be the cover page for your fax transmission.

**PLEASE NOTE:** It is the applicant’s responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is received, accurate and submitted by the closing date. You may verify your documents have been processed with your application package successfully by clicking [here](https://my.usajobs.gov/Account/Login). Uploaded documents may take up to one hour to clear the virus scan. Faxed documents take 2-3 business days to process.

Human Resources **WILL NOT** modify or change any answers submitted by an applicant.

**REQUIRED DOCUMENTS:**

**The following documents are required and must be provided with your application for this Public Notice:**

1) **Resume** (must include beginning/ending month & year for each employment period)

2) **Transcripts** (must contain the university logo, can be a copy)

3) **Registration/License,** active, current registration as required by this Public Notice

4) **Veterans’ Preference** - a copy of your DD Form 214 which must include character of service or a Statement of Service/Proof of Service which must include service dates and character of service. In addition, if claiming 10 point preference you must submit a VA Letter or a disability determination from a branch of the Armed Forces (or documentation of purple heart, if applicable) and a SF 15 (Application for 10-point veteran preference).

**AGENCY CONTACT INFO:**

*AF EH DH RNT  
Phone: 8005250102  
TDD: 800-382-0893  
Email: DO\_NOT\_SEND\_EMAIL@US.AF.MIL*

*Agency Information:  
AFPC EH DH  
follow the instructions on the notice  
in HOW TO APPLY TAB,   
00000  
USA*

**WHAT TO EXPECT NEXT:**

After you submit your application, you will be contacted if further evaluation or interviews are required.

The length of time your application will remain active will vary based on the closing date of this Public Notice.

**Additional Duty Location Info**

Few vacancies in the following locations:  
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El Segundo, CA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Palmdale, CA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Air Force Academy, CO [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
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Peterson AFB, CO [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Schriever AFB, CO [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Cape Canaveral AFS, FL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
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Hurlburt Field, FL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Melbourne, FL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Patrick AFB, FL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Robins AFB, GA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Scott AFB, IL [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Lexington, KY [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Hanscom AFB, MA [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
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Keesler AFB, MS [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Malmstrom AFB, MT [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Offutt AFB, NE [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
McGuire AFB, NJ [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Cannon AFB, NM [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Holloman AFB, NM [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Kirtland AFB, NM [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
Rome, NY [View Map](https://www.usajobs.gov/GetJob/ViewDetails/352952300)  
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[Agency Contact Info](https://www.usajobs.gov/GetJob/ViewDetails/agencycontact)

**Job Announcement Number:**

AFPCGWOTDH-954149-2210

**Control Number:**

352952300

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